

**CAMBRIDGE VILLAGE CONDO ASSOCIATION**  
**A 55 YEAR AND OLDER CONDOMINIUM ASSOCIATION**  
**PRE-QUALIFICATIONS FOR OWNERSHIP/RENTAL/OCCUPANCY OF VILLAGE UNITS' REQUIREMENT**  
**FROM THE BOARD OF DIRECTORS**

1. Go to **Buyerapplications.com** and complete the application on line. The cost is \$125.00 for each buyer(s)/occupant(s) and a \$20.00 processing fee for each. Upload the purchase agreement/contract and your driver's license front and back on the website. Please make sure all information is completed in the application or this could delay the approval process.
2. Applicant(s) must have a "700" or above credit score.
3. Applicant(s) must be screened for credit report and background report before becoming an eligible candidate.
4. Once your completed application is received, the Association has 30 days to approve applicant(s), however, most applications are reviewed in one week. All information in the background check is strictly confidential and will not be released.
5. Applicant(s) will have a **mandatory** person-to-person interview with the Screening Committee. The Screening Committee will call/email you and set up a time that is convenient for everyone. All applicants will need to be approved by the SCREENING COMMITTEE before taking ownership. Occupancy prior to Screening Committee approval is strictly prohibited.
6. The meeting could take up to two (2) hours. You will receive a welcome packet, including "Things to know about Cambridge Village" "Commonly asked questions" and our Rules and Regulations. You will also get a tour of the amenities and the Clubhouse.
7. All buyer(s)/occupant(s) must have a completed emergency contact information sheet given to the Screening Committee at the time of the interview and complete one annually thereafter.
8. New owners must wait two (2) years before they can lease their unit. Renters must complete an application and be interviewed, same as the buyer.
9. It is incumbent on (buyer/occupant) to know and understand that Cambridge Village is governed by "Florida Condominium Association Laws" and not by "Florida HOA" laws.
10. Ownership applicant(s) must comply with Florida Statutes requiring homeowners' (HO3) Insurance Policy. The declaration page must be turned into the office, yearly after purchase.

11. Any and all prior monies spent on a unit prior to screening and background check is nonrefundable.

**THE BOARD REQUIRES THE AFOREMENTIONED ITEMS TO BE ADHERED TO BY APPLICANT.**

**It is our goal of everyone involved in this transaction to make your purchase or rental in Cambridge Village Condo Association a pleasant one.**

**Closing Title Companies request for Estoppel Information and Questionnaires are to be sent to:**

**Tina Slettvet**

**Najmy Thompson, P.L.**

**1401 8<sup>th</sup> Avenue West**

**Bradenton, FL 34205**

**Phone 941-748-2216**

**Fax 941-748-2218**

**Cambridge Village Condo Association**

**3203 Cambridge Avenue**

**Bradenton, FL 34207**

**Tim Cross - President**

**Screening Coordinators**

**Bridget Burch: (513)-604-7249**

**Lisa Sylvester (574)-361-8420**

**cvcambridgevillage@gmail.com**

# Cambridge Village Condo Association

## CHECK LIST FOR APPLICATION FOR PURCHASE/RENTAL/OCCUPANCY

1. Non-refundable processing fee of \$125.00 per applicant paid. Y/N
2. Copy of the Sales/Rental Contract. Y/N
3. Copy of driver's license for all buyers/renters/occupants. Y/N
4. New Owner/Tenant interview completed? Y/N
5. Emergency form turned in. Y/N
6. Bank form given/accepted Y/N

7. Pets: Yes \_\_\_\_\_ No \_\_\_\_\_ Number of Pets \_\_\_\_\_

### **PET REGISTRATION IS REQUIRED! (Two Pets Only)**

Description of Pet(s): \_\_\_\_\_ Height at Shoulder \_\_\_\_\_

Cat

8. I have received a copy and have read all Association Documents that was given to me at the Interview.  
Yes \_\_\_\_\_ No \_\_\_\_\_
9. I understand that the Board of Directors of Cambridge Village Association, Inc. (cause to be instituted) an investigation of my background as the Board may deem necessary. Accordingly, I specifically authorize the Board of Directors or their representatives, Officers and/or Screening Committee to make such investigation and agree that the information contained in this and the application may be used in such investigation; and that the Board of Directors or their representatives, Officers and/or Screening Committee itself shall be held harmless from any action or claim by me in connection with the use of the information contained herein or any investigation conducted by the Board of Directors.
10. In making the foregoing application, I am aware that the decision of the Cambridge Village Condo Association, Inc. will be final, and no reason will be given for any actions taken by the Board of Directors or their representatives. I agree to be governed by the determination of the Board of Directors or their representatives.

APPLICANT \_\_\_\_\_ Signature \_\_\_\_\_ DATE \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_

APPLICANT \_\_\_\_\_ Signature \_\_\_\_\_ DATE \_\_\_\_\_

Print Name \_\_\_\_\_ Date \_\_\_\_\_





